

## Circular

<b>Title:</b>	<b>SLSQ Members achievements to be recorded against Unique Student Identifier (USI)</b>
<b>Document ID:</b>	<b>92.06.18</b>
<b>Department:</b>	<b>Member Education</b>
<b>Audience:</b>	<b>All SLSQ TAFs and Club Members undertaking courses aligned to Nationally Recognised Training</b>
<b>Summary:</b>	<b>Vital information for all course participants completing new awards from 1<sup>st</sup> July 2018.</b>
<b>Date:</b>	<b>11<sup>th</sup> June 2018</b>

From the 1<sup>st</sup> July 2018, all Surf Life Saving Club Members have the exciting opportunity to have all courses aligned to Nationally Recognised Training (Certificate level qualification or units of competency) banked against their USI Transcript. The USI Transcript allows a student to see all the competencies or qualifications they have achieved through any RTO/RTOs they have been assessed through all in one place. This will ultimately make it easier for Club Members to apply for recognition for units they have previously achieved either through other RTO's (bringing it into use at Surf) and for taking what they have achieved through Surf elsewhere. For this to occur, all Surf Life Saving club members who undertake courses which are aligned to Nationally Recognised Training (qualifications or units of competency) with SLSQ after 1<sup>st</sup> July 2018 will need to provide their Unique Student Identifier (USI) before we can issue their certificates.

Individuals who already have a USI due to previously applying for one (or those who already completed training with another RTO that created one on their behalf) are to provide that USI. You do not need to create a new USI for each RTO you study with, you just need to update your USI account permissions to allow our RTO to view and update (edit) your details and transcripts.

Individual's who have not yet created a USI will need to do so by visiting [www.usi.gov.au](http://www.usi.gov.au) To create your USI you will need to have some form of identification such as your Driver's Licence/18+ Card, Medicare Card, Birth Certificate or Passport handy as part of the identify verification process. As part of setting up your account, don't forget to give permission to us to view your details and transcript (Organisation - Code 2804, Organisation Name – Australian Life Saving Academy Queensland).

Once you have obtained your USI, provide it on your enrolment form (currently paper based but SLSQ is working towards having this online shortly) anytime you undertake any of the following Surf Life Saving Queensland courses:

-Resuscitation -First Aid -Advanced Resuscitation Techniques -Pain Management (Methoxyflurane)	-Bronze Medallion -IRB Crew Certificate -Silver Medallion IRB Driver -Silver Medallion Beach Management -Rescue Water Craft Operator	-Training Officer Skill Set -Assessor Skill Set -Certificate IV in Training and Assessment
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This now means that the units of competency/qualification you complete with Surf Life Saving Queensland (after 1<sup>st</sup> July 2018) will start appearing on your USI transcript. Please note that this does not happen instantaneously, the data takes a couple of months to show so please make sure that you keep your certificates safe in the meantime in case you need to prove to your work you are qualified (particularly first aid and resuscitation certificates) or if you are applying for credit transfer/RPL with another RTO.

For further information please contact the SLSQ Education Team Member in your region or call 07 3846 8000.

### Surf Life Saving Queensland

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